

Minutes of Regular Meeting, January 4, 2021

1. Call to Order and Establish Quorum

Quorum established. Commissioners present as listed on roster.
Call to order at 5:03pm.

2. Board Member Actions

None.

3. Public Forum

No members of the public were present.

4. Review and Approve Minutes

Commissioners individually reviewed the minutes from the previous meeting.
R Mares made a motion to approve the minutes.
The motion was seconded by D Self and carried unanimously.

5. Financial Report

- a) Bank statement for November 2020 was reviewed.
- b) P&L vs Budget for Q1 FY2020 was reviewed. M Haynie presented several expected expense changes and options for discussion, after which R Mares made a motion to amend the current budget by:
 - a. Increasing 'Contract with Bandera EMS' to \$11,350.00
 - b. Increasing 'Appraisal Fees' to \$10,642.31
 - c. Increasing 'Collection Fees' to \$10,000.00
 - d. Increasing 'Improvements to EMS Station' to \$90,000.00
 - e. Adding 'Radio purchase' in the amount of \$14,000.00The motion was seconded by D Self and carried unanimously.

- c) Outstanding bill as detailed were presented.

a. Michael Haynie, January 2021	\$1,200.00
b. Charles Rothe & Associates, Invoice 9846	\$1,187.50
c. Medina County Appraisal District, 2020 Pro Rata	\$10,642.31
d. Community National Bank, Loan 37000836, 2020 Q4	\$4,875.48
e. Burns, Anderson, Jury & Brenner Invoice 67496	\$160.00
f. Community EMS, Invoice 52	\$75,000.00

D Self made a motion to pay the presented bills.

The motion was seconded by K Buescher and carried unanimously.

6. Contract Provider's Report

- a) Community EMS call volume for December 2020 was reviewed
- b) No maintenance issues were reported.
- c) Current Community EMS financial statements were presented for review.
- d) No Community EMS board member was present.

7. Old Business

- a) M Haynie reported the two neighbors to the north of 3006 Ave G are amicable to selling their property to the district. D Self made a motion to procure a property appraisal for each property.

The motion was seconded by K Buescher and carried unanimously.
- b) M Haynie presented a quote from Motorola for mobile radios which will be mounted in ESD owned ambulances. D Self made a motion to buy 3 mobile radios as quoted.

The motion was seconded by R Mares and carried unanimously.
- c) No CE opportunities were available.
- d) No discussion was held concerning provider contracts.

8. New Business

- a) M Haynie reported that he is unable to purchase a domain for a website that the district is required to have, which is currently hosted on a domain owned by Community EMS, without a credit card. Therefore, he will purchase the domain with his own card, and seek reimbursement for the expense.
- b) M Haynie presented a letter from Hondo PD, asking the district to donate its oldest ambulance to them when it is retired from service. M Haynie stated that the law prohibits donation, but the district's attorney stated that an agreement to lend the ambulance to the PD could be drafted. R Mares made a motion to allow Hondo PD, pending completion of an interlocal agreement, to use, insure, and maintain the 2015 Frazer ambulance.

The motion was seconded by D Self and carried unanimously.

9. Executive Session

The board did not enter into executive session.

10. Next Meeting Date

The next meeting date was announced as February 1, 2021 at 5:00pm.

11. Board Member Reports and Announcements

12. Adjourn

R Mares made a motion to adjourn the meeting at 5:37pm.

The motion was seconded by D Self and carried unanimously.